

Finance Controller for Accountancy Practice, Birmingham, United Kingdom

Job Role: **Finance Controller**
Contract: **Full time**
Schedule: **Monday – Friday Full-Time (37.5 hours per week)**
Salary: **£25,000 to £35,000 per annum**
Location: **Client Site, Birmingham, United Kingdom**
Closing Date: **24th April 2026**

Company Overview

Join a Decade of Excellence with [Phoenix Accountancy](#)

A well-established UK-based accountancy practice with over decade of proven expertise, we have built a strong reputation for delivering trusted, high-quality advisory and compliance services. With a solid presence in the UK and a growing international footprint, we operate from our London headquarters alongside our expanding office in Vadodara, India.

Our integrated UK–India model enables us to deliver efficient, scalable, and cost-effective solutions to a diverse and growing global client base, while maintaining the highest standards of quality and regulatory compliance.

As part of our strategic growth agenda, we are actively pursuing the acquisition of accountancy practices and complementary businesses, further strengthening our market position and enhancing the breadth of our service offering.

At Phoenix, we are committed to delivering timely, insight-led services while fostering a collaborative, inclusive, and high-performance culture. We believe in empowering individuals to reach their full potential, creating opportunities for growth regardless of background, gender, race, or ethnicity.

We are currently seeking ambitious, self-driven professionals to join our dynamic team. This is an excellent opportunity to contribute to the efficient delivery of services, support UK regulatory compliance, and play a key role in the continued success of a forward-thinking and rapidly expanding organisation.



Phoenix Accountancy is a trading name of Phoenix Accountancy Service Ltd.
Registered in England and Wales registered number: 8778431 | VAT Reg. No.: GB 177193087
AAT membership No. 20426289 | Data Protection Registration No. ZA779581
T: +44 (0)2079 932 737 | E: accountants@phoenix-accountancy.co.uk | www.phoenix-accountancy.co.uk



Why Join Us?

- Full training provided in communication, accounting software, and business processes
- Inclusive and growth-oriented work culture
- Opportunity to work with international clients and standards
- Career development and mentorship opportunities

What is my role?

We are seeking an experienced Finance Controller to join Phoenix Accounting. In this role, you will oversee the month-end close and forecasting processes, as well as the preparation of management reporting. You will act as a strategic financial partner to the business, providing timely insights, supporting decision-making, and making recommendations for process improvements and business opportunities.

Duties

- Own the **Profit & Loss (P&L)** and financial performance, reviewing variances and providing clear commentary to senior management.
- Ensure **timely, accurate reporting** to the parent company, in line with monthly close schedules.
- Analyse revenue, turnover, and cost allocations to maintain robust financial controls and transparency.
- Lead the **budgeting and forecasting process**, including annual budgets, periodic reforecasts, and cash flow planning.
- Prepare **weekly and monthly cash flow forecasts**, monitor liquidity, and manage working capital effectively.
- Oversee headcount reporting and ensure accurate integration with finance and HR systems.
- Develop and enhance management reports and dashboards (BI tools), translating financial data into actionable insights.
- Ensure compliance with **HMRC submissions, ONS surveys, and other statutory reporting**.
- Drive process improvements and automation initiatives across finance functions.
- Prepare monthly margin reports and lead P&L review meetings with business leaders. Manage the end-to-end delivery of accounting workstreams within transformation projects, including requirements gathering, review, validation against system designs, and successful transition into business-as-usual (BAU) operations.
- Exposure to audit processes and year-end statutory accounts will be an advantage.
- Experience managing or mentoring junior finance staff will be an advantage.
- Familiarity with Making Tax Digital (MTD) and UK digital compliance requirements is must.
- Comfortable working in a cross-border environment, liaising with both UK and India teams will be an advantage.



Qualification and skills

- Fully or part-qualified accountant (e.g., **ACCA, CIMA, ACA, AAT or equivalent**) with solid technical accounting knowledge.
- Proven experience in a Finance Controller or senior finance role within a **UK-regulated environment**.
- Strong understanding of **UK GAAP / IFRS**, VAT, payroll, and corporation tax fundamentals.
- Experience with **group reporting** and multi-entity financial structures.
- Advanced Excel skills and proficiency with ERP/accounting systems (e.g., Xero, Sage, NetSuite, SAP).
- Strong analytical and problem-solving skills with a commercial mindset.
- Experience in **cash flow management, budgeting, forecasting, and financial planning**.
- Ability to implement and maintain **robust financial controls and compliance frameworks**.
- Excellent communication skills to present complex financial information to non-finance stakeholders.
- Experience in process improvement, automation, and BI tools (e.g., **Power BI**) is highly desirable. Experience working in business accounting and finance

What Makes You a Great Fit at Phoenix?

- **Business Focused Delivery:** Understands business operations and aligns work accordingly
- **Influential Communication:** Communicates persuasively with internal and external stakeholders
- **Planning & Prioritizing:** Organizes work into actionable plans with clear timelines
- **Proactive Mindset:** Takes initiative and anticipates challenges
- **Can-Do Attitude:** Stays positive and solution-oriented

Application Instructions

Please send your CV along with a covering letter explaining why you would be a great fit for Phoenix Accountancy to:
jobs@phoenix-accountancy.co.uk



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